

Appendix 2

Approved by the ERC Resolution No. 28, dated May 30, 1998

Form F-2-1

INFORMATION ON THE SALARIES, PREMIUMS AND OTHER
SUPPLEMENTAL PAYMENTS TO THE EMPLOYEES OF
_____ COMPANY

From _____ to _____
(in 1000 drams)

1. - No.
2. - According to the actual list of company employees (Please, state the position of each employee)
- 3-4-5- top - Full time
3. - Number of employees
4. - Salaries
5. - Total full-time salaries
- 6-7-8-top - Part time
6. - Number of employees
7. - Salaries
8. - Total part-time salaries
- 9-10-top - On an hourly basis
9. - Number of employees
10. - Total hourly salary
- 11-12-13-top - Contractors
- 11 - Number of employees
- 12 - Salaries
13. - Total salaries of contractors
14. - TOTAL SALARIES
15. - Premiums and other supplemental payments (from profit)
16. - Premiums and other supplemental payments (not from profit)
17. - TOTAL for salaries, premiums, and other supplemental payments during the accounted period

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Form F-2-3a-e

INFORMATION ON THE SOCIAL ALLOCATIONS OF
_____ COMPANY
From _____ to _____

3-top	Transfer account number
4-5-6-top-top	Size of the accrued allocations (1000 drams)
5-6-top	Including
4-top.	Total
5-top.	Paid
6-top.	Postponed
1.	Settlements with the staff on income (Salary)
2.	Settlements with the social security/insurance - total
3.	Settlements with the pension and unemployment fund
4.	Settlements with the medical insurance

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Form F-2-3a-e

INFORMATION ON THE EXPENDITURES/COSTS OF
_____ COMPANY
From _____ to _____

- 1-top No. of expenditure
- 2-top Description
- 3-top During the same period of the previous year (in 1000 drams)
- 4-top During the reportable period (in 1000 drams)

- 1. Fuel - Total
 - 1.1. of which: natural gas
 - 1.2. mazout
 - 1.3. nuclear fuel
- 2. Purchased electricity
- 3. Materials
- 4. Transportation costs
- 5. Distribution and sales costs
- 6. Basic repair costs *)
- 7. Average repair costs
- 8. Current repair costs
- 9. Amortization deductions
- 10. Settlements with employees (salaries)
 - 10.1. of which: Salaries of employees engaged in industrial and production activities
- 11. Written off accounts receivable
- 12. Service of loans associated with purchase of fuel
- 13. Total costs
 - 13.1. Administrative
 - 13.2. Office and equipment
 - 13.3. External service costs**)
 - 13.4. Insurance
 - 13.5. Damages and losses***)
 - 13.6. Premiums and supplemental payments
 - 13.7. Marketing
 - 13.7.1. Advertisement campaign costs
 - 13.8. Environmental
 - 13.9. Rent
 - 13.10. Other costs
 - 13.10.1. Training and retraining of personnel****

*) capital costs that do not add to the cost of fixed assets

**) utilities, telephone and other similar costs

- ***) E.g. costs relate to restoration of consequences of natural disasters
- ****) costs not to exceed the ones set by the RoA Government

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Form F-2-3b-e

INFORMATION ON THE TOTAL COSTS OF
_____ COMPANY

(in accordance with classification provided by F-2-3a-e)

From _____ to _____

- 1-top Description of the cost
- 2-top Number of the cost, in accordance with F-2-3a-e
- 3-top Who was the transaction with?
- 4-top Total amount (in 1000 drams).

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Form F-2-4

INFORMATION ON THE DEPRECIATION DEDUCTIONS OF
_____ COMPANY

From _____ to _____

1-2-3-4-top-top	At the end of the reportable period
1-top	Amount/Number
2-top	Balance sheet value (in 1000 drams)
3-top	Standards for depreciation deductions (%)
4-top	Sum of depreciation deductions (in 1000 drams)

5-6-7-8-top	For the same period of previous year
5-top	Amount/Number
6-top	Balance sheet value (in 1000 drams)
7-top	Standards for depreciation deductions (%)
8-top	Sum of depreciation deductions (in 1000 drams)

1. Fixed Assets under operation*)
2. Non-material assets**)
3. Ready/available buildings. Installed equipment and fixed assets not under operation***)
4. Fixed assets for non-primary activity****)
5. Circulating assets*****)

TOTAL

*) List the groups of fixed assets under operation, subject to depreciation deductions

**) List non-material assets, subject to depreciation deductions

***) List the groups of the above assets, subject to depreciation deductions

****) List the groups of fixed assets for non-primary activity, subject to depreciation deductions

*****) List the groups of assets subject to depreciation deductions

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Form F-2-5

INFORMATION ON THE EQUIPMENT PURCHASED BY _____ COMPANY

From _____ to _____

1. no.
2. Name of equipment
3. Type of equipment
4. Cost (in 1000 drams)
5. Installation period
6. Condition of equipment*)
7. Fees for equipment
8. Standard (in %) for depreciation deductions for equipment
9. Period (year) of the useful operation of equipment
10. On what means was the equipment purchased**)
11. Objectives for purchase of equipment***)

*) 1- In operation; 2 - Stored; 3 - Rented; 4 - Given for rent

**) Own means; By credit/loan; Aid, etc.

***)) State the objective: for replacement; completion, etc.

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Form F-2-6

INFORMATION ON THE MATERIAL COSTS OF

_____ COMPANY

From _____ to _____

1. No.
2. Name of the material
3. Measurement unit
4. Amount
5. Unit cost (in 1000 drams)
6. Total amount (in 1000 drams)
7. On what means was purchased?*)
8. Balance at the beginning of the reportable period (in 1000 drams)
9. Balance at the end of the reportable period (in 1000 drams)

*) Own funds; by loans/credits; aid, etc.

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Form F-2-7

INFORMATION ON THE TAX PAYMENTS OF

_____ COMPANY

From _____ to _____

1. Type of tax
2. Residual value of tax at the beginning of the reportable period
(in 1000 drams)
- 3-4-5-top-top. Accrued amount during the reportable period (1000 dr)
- 4-5-top including
3. Total
4. Paid
5. Postponed
6. Balance at the end of the reportable period (1000dr)

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Form F-2-8

INFORMATION ON THE PAYMENTS OF CHARGES BY
_____ COMPANY

From _____ to _____

- | | |
|----------------|---|
| 1. | Type of charges |
| 2. | Residual value of charge at the beginning of the reportable period (1000dr) |
| 3-4-5-top-top. | Accrued amount during the reportable period (1000 dr) |
| 4-5-top | including |
| 3. | Total |
| 4. | Paid |
| 5. | Postponed |
| 6. | Balance at the end of the reportable period (1000dr) |

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Form F-2-9

INFORMATION ON THE PAYMENTS OF PENALTIES BY
_____ COMPANY

From _____ to _____

- | | |
|---------------|--|
| 1. | Type of penalty |
| 2. | Magnitude of penalty at the beginning of the reportable period |
| 3. | Number of penalties*) |
| 4-5-6-top-top | Accrued amount (in 1000 drams) |
| 5-6-top | Including |
| 4. | Total |
| 5. | Paid |
| 6. | Postponed |
| 7. | Penalized organization |

*) State how many times was the enterprise (company) penalized during the reportable period

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Form F-2-10

INFORMATION ON THE PAYMENTS OF FINES BY
_____ COMPANY

From _____ to _____

- | | |
|---------------|--------------------------------|
| 1. | Type of fine |
| 2-3-4.top-top | Accrued amount (in 1000 drams) |
| 3-4-top | Including |
| 2. | Total |
| 3. | Paid |
| 4. | Postponed |
| 5. | Organization fined |

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Form F-2-11

INFORMATION ON THE CURRENT, AVERAGE AND BASIC REPAIRS AT _____ COMPANY

From _____ to _____

1. Name of the equipment, machinery, vehicle, building under repair
2. Initial (balance sheet) value of the equipment, machinery, vehicle, building under repair (1000dr)
3. Type of repair (basic, average or current)
4. Time of last repair
5. Commencement date of repair
6. Final date of repair

7-8-9-10-11-12-13-14-top-top Repair costs

7-8-9-10-top Including

12-13-14-top Including

7. By own funds
8. By credit/loan
9. Aid
10. Other
11. Total
12. Included in production costs
13. Fixed assets repair cost stock

14. Balance at the end of the reportable period

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Form F-2-12

INFORMATION ON THE CAPITAL INVESTMENTS OF _____ COMPANY

From _____ to _____

1. Goal of capital investments
2. Beginning of the process of capital investment (date)
3. End of the process of capital investment (date)
- 4-5-6-7-8-top-top Amount of capital investment (1000 dr)
- 5-6-7-8-top of which:
4. Total
5. Own funds
6. Loan
7. Aid
8. Other
9. Balance at the end of the reportable period (1000 dr)

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Form F-2-13
INFORMATION ON THE LOANS OF
_____ COMPANY

From _____ to _____

Table 1.

1.	Purpose of the loan
2.	Number of the Loan Contact*)
3.	Beginning of loan (date)
4.	End of payment period (month, year)
5.	Amount (1000 drams)
6.	Annual interest (%)
7-8-9-top-top	Accrued interest rate (1000 dr)
8-9-top	Including
7.	Total
8.	Paid
9.	Postponed
10-11-12-top-top	Intended basic amount (in 1000 dr)
11-12-top	Including
10.	Total
11.	Paid
12.	Postponed
13.	Balance of the basic amount at the end of the reportable period (in 1000 drams)

Table 2. Short-term loans

Table 3.

Long-term loans

*)

Present a copy of the Loan Contact

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Form F-2-14

INFORMATION ON THE DIRECTIONS OF UTILIZATION OF NET PROFIT

BY _____ COMPANY

From _____ to _____

- | | |
|--------|---|
| 1-top. | Directions |
| 2-top. | Amount at the same period of the previous year (1000 dr) |
| 3-top. | Amount for the reportable period (1000 dr) |
| 1. | Unused profit from the period preceding the reportable one |
| 2. | Allocations to reserve capital |
| 3. | Allocations to funds - total |
| | including: accumulation fund, |
| | consumption fund, |
| | social fund, |
| | funds for other targeted funding. |
| 4. | Settlements with founders re: payment of profit shares |
| 5. | Costs related to the maintenance of dormitories, public baths and other communal facilities |
| 6. | Representation costs* |
| 7. | Business trip costs* (outside Armenia) |
| 8. | Personnel training and re-training costs* |
| 9. | Advertisement costs* (outside Armenia) |
| 10. | Costs related to special food, uniforms, etc. for employees and other types of reimbursements, provided by Legislation |
| 11. | Costs related to the introduction of new technologies |
| 12. | Acquisition of modern equipment |
| 13. | Payments for hazardous materials for the environment* |
| 14. | Settlements with the staff for premiums |
| 15. | Profit to increase the charter capital |
| 16. | Costs related to the acquisition of new assets, which, in accordance with the established procedures, are not included in the initial value of assets |
| 17. | Other** |
| TOTAL | |

- *) Costs exceeding the RoA Government-established amounts
- **) Open